

Quayside Medical Practice Patient Participation Group Meeting 13th June 2024

Notes

Present: Siobhan Moriarty (Practice Business Manager), Maureen Hannington, Margaret Hunt, Eileen Wood, Stephen Wood, Jean Irvin, Brian Joseph-Horne, Alex Tait (chair)

1. Apologies for Absence:
Gill Cotter, Ruth Nathan, Ruth Rose, Marian Stanley, Joan Downard.
2. Notes of Previous Meeting
 1. Accuracy: Agreed.
 2. Actions:
 1. No specific action yet regarding ICB presentation on data management.
 2. Website is working well and is very popular. Family and Friends usage is good.
 3. Sussex Downs Health & Care will contact in September.
3. Moving Forwards
 1. Newhaven Health & Wellbeing Hub: Siobhan reported ICB would be finalising the decisions in about 4 weeks time, including on the new private community and wellbeing centres. Terms for terminating the contract with the Landlord on the current premises, have been agreed. It is expected work will commence in September and take approximately 18 months.
 2. Hypertension Project: Siobhan announced she was leaving the practice at the end of June, so was unable to comment. She had accepted an unexpected offer of an IT appointment. Group members expressed surprise and disappointment at this, but understood her reasons and wished her well. Three candidates were being interviewed on Monday, and cover had been arranged.

Staffing Update: this item was brought forward at Siobhan's suggestion. A new receptionist (Coral Blackwell) was starting on Monday. Dr. Murray would be taking maternity leave from August; GPs will cover.

 3. Carers' Coffee Morning: went off extremely well and was much appreciated. Attendees hoped it would be repeated. 17 people attended, including the volunteers. A Macmillan coffee morning is scheduled for September and it was suggested the two could possibly be run together, and future coffee mornings could include other groups of carers.
 4. New Website Feedback: Siobhan demonstrated the new website. Work is ongoing. Current NHS England benchmark is at 86% (up from 53%) and the website is fully practice friendly. The Group congratulated Siobhan.
 5. New NHS PPG guidance: Documents were discussed by the group. Agreed these were complicated and a work in progress.

Action Points for next meeting: 1) members should try to join (Microsoft Teams) East Sussex PPGs meeting 9th July. 2) Consider if we need to work more closely with Primary Care Network? 3) Discuss at next meeting if we should consider working in some way with the PPGs of Chapel Street, and Seaford practices. 4) Members should try to study the PPG guidance documents before the next meeting. 5) Would a practice newsletter be useful?

5. Patient Stories

Practice Level: copy of experience circulated by a member relating to a very serious infection and complimenting the practice, A & E and the Park Centre for Breast Care for their excellent care and that the Park Centre was “absolutely brilliant”.

Provider Level: nil.

6. Any Other Business
Nil

Dates for next meetings (to be confirmed): Thursday 5th September 2pm; Tuesday 3rd December 2pm.

Members thanked Siobhan again and wished her well in her new venture. Meeting closed at 7.45pm.